

Safe & Well Waypoint

ROLES and RESPONSIBILITIES of the WORKPLACE PARTIES

BACKGROUND: Ever wonder how you can have a positive impact on workplace safety? We previously introduced the internal responsibility system (IRS) as the foundation of Ontario's health and safety laws. As part of the IRS everyone in the workplace has a role to play in making the workplace safe. Ontario's Occupational Health and Safety Act (OHS Act) details the specific duties (roles and responsibilities) of the workplace parties (re: sections 25-28). Below is a summary of those roles and responsibilities. For a detailed listing please refer to the OHS Act.

Please contact your supervisor or the OHS department at extension 3025 if you have any questions

Employer Responsibilities

- Comply with the laws and orders issued by the Ministry of Labour
- Develop safety rules, program initiatives and policies and procedures
- Train all workers
- Manage and monitor hazards
- Provide safe equipment
- Take every precaution reasonable

Supervisor Responsibilities

- Train workers
- Manage hazards
- Ensure equipment is used safely and working conditions are maintained
- Enforce safety rules
- Take every precaution reasonable

Worker Responsibilities

- Report hazards, incidents and injuries to the supervisor
- Follow safe work procedures and rules
- Apply safety training
- Use the safety equipment provided properly
- Do not engage in horseplay

(Policy Reference: Occupational Health and Safety Policy)

NEXT:

Stay tuned for future communications as we explore the importance of reporting